

# DRAFT AGENDA

**2019 NCD Winter Legislative, Policy and Professional Development Meeting**

**Washington, DC – January 23-25, 2019**

**Pre-Conference Training: January 22, 2019**

**Conference Registration Link: <https://ncdaonline.regfox.com/2019-winter-conference>**

## **TUESDAY, JANUARY 22**

- 8:00 am – 9:00 am      **Pre-Conference Training Check-In**
- 9:00 am – 4:00 am      **Advanced CDBG Training**  
**Advanced HOME Training**  
**Disaster Preparedness and Recovery Using CDBG**
- 1:00 pm – 4:00 pm      **Hill Visits**
- 3:30 pm – 5:30 pm      **Conference Early Registration**

## **WEDNESDAY, JANUARY 23**

- 8:00 am – 9:00 am      **Breakfast**
- 8:00 am – 5:00 pm      **Registration/Information**
- 8:00 am – 9:00 am      **New Member/First Time Attendees Breakfast and Orientation**
- 9:00 am – 10:00 am      **Plenary Session: Legislative Roundtable**
- 10:00 am – 12:00 pm      **Concurrent Sessions**  
**Environmental Review**  
This session will help participants better understand the environmental review process and how to conduct components of an environmental review process, to include: endangered species, environmental justice, airport hazards, noise abatement and control, water elements, explosive and flammable materials, farmland, wild and scenic rivers, historical preservation, site contamination, and environmental assessment factors.  
**2 CFR Part 200 Overview**  
This session will provide an overview and requirements of 2 CFR Part 200 as it relates to the financial management of HUD grants and recipients, including key changes to 2 CFR Part 200.  
**IDIS Basics and Updates**  
This session will provide information on set-up of activities in IDIS, navigating IDIS, matrix codes refresher, and new features of the system.
- 12:00 am – 1:30 pm      **Hill Visits/Lunch on Your Own**

1:30 pm – 3:30 pm	<p><b>Concurrent Sessions</b></p> <p><b><u>Disaster Resilience</u></b> Hear from communities that are working to reduce the impacts of natural disasters by focusing on proactive investments and policy decisions to more successfully adapt to and recover from disasters and disaster losses.</p> <p><b><u>Cost Principles</u></b> This session will focus on the following areas.</p> <ul style="list-style-type: none"> <li>○ Eligible, allowable, reasonable, and allocable costs</li> <li>○ Direct and indirect costs</li> <li>○ Importance of appropriately allocating costs</li> <li>○ Cost allocation plan</li> <li>○ Various methods of determining indirect cost rates</li> </ul> <p><b><u>Affordable Housing Incentive Strategies</u></b> This session will look at incentives used by some local jurisdictions to expand private-sector participation in the development of affordable housing and mixed-income housing such as expediting the development approval process, waiving local fees, assisting with project infrastructure and density flexibility, among others.</p>
3:30 pm – 3:40 pm	<b>Break</b>
3:40 pm – 5:20 pm	<p><b>Subcommittee Meetings (Open to all conference participants)</b></p> <ul style="list-style-type: none"> <li>○ <b>Housing Subcommittee</b></li> <li>○ <b>Economic Development Subcommittee</b></li> <li>○ <b>Planning and Professional Development Subcommittee</b></li> </ul>
<b><u>THURSDAY, JANUARY 24</u></b>	
8:00 am – 9:00 am	<b>Breakfast</b>
8:00 am – 5:00 pm	<b>Registration/Information</b>
9:00 am – 10:30 am	<p><b>Subcommittee Meetings (Open to all conference participants)</b></p> <ul style="list-style-type: none"> <li>○ <b>Community Development Subcommittee</b></li> <li>○ <b>Membership Subcommittee</b></li> <li>○ <b>Technology Subcommittee</b></li> </ul>
10:30 am – 10:45 am	<b>Break</b>
10:45 am – 12:30 pm	<p><b>Plenary Session: HUD Program Update</b> Hear from HUD Headquarters staff on the latest program and policy changes affecting CPD program areas.</p>
12:30 pm – 2:00 pm	<b>Hill Visits/Lunch on Your Own</b>
12:30 pm – 2:00 pm	<b>Board of Directors Luncheon Meeting</b>
2:00 pm -4:00 pm	<p><b>Concurrent Sessions</b></p> <p><b><u>CDBG Program Timeliness</u></b></p>

This session will provide an overview of the CDBG program timeliness requirements and recommendations for making your CDBG program timely.

**Procurement**

This session will cover the guiding principles for effective procurement, including key elements of federal procurement, methods of procurement, requirements for sealed bids, competitive proposal procurement, ensuring fairness and opportunity, and financial protection of your federal grants.

**Section 3 Compliance**

This session will provide an overview of the Section 3 requirements and grantee compliance responsibilities.

4:00 pm – 4:10 pm

Break

4:10 pm – 5:15 pm

**Roundtable Discussions**

- HOME Match Basics
- Best Practices for CAPER Reporting
- Communicating Federal Program Requirements to Elected Officials
- Infill Housing
- Effective Citizen Participation Practices
- Using CDBG for Code Enforcement
- Public Services Best Practices
- Determining Eligibility in the CDBG Program
- NCDA Training

5:30 pm – 6:30 pm

**Regional Caucus Meetings (Open to All Conference Participants)**

Region I (New England)

Region II (NY/NJ)

Region III & IV (Mid-Atlantic/Southeast)

Region V/VII/VIII (Midwest/Great Plains)

Region VI (Southwest)

Region IX (Pacific)

Region X (Northwest)

7:00 pm – 10:00 pm

**Conference Reception**

**FRIDAY, JANUARY 25**

8:00 am – 12:00 pm

**Registration/Information**

8:00 am – 9:00 am

**Breakfast**

9:00 am – 10:00 am

**Roundtable Discussions (Repeated)**

- HOME Match Basics
- Best Practices for CAPER Reporting
- Communicating Federal Program Requirements to Elected Officials
- Infill Housing
- Effective Citizen Participation Practices
- Using CDBG for Code Enforcement

- Public Services Best Practices
- Determining Eligibility in the CDBG Program
- NCDAs Training

10:00 am – 10:10 am

**Break**

11:10 am – 12:30 pm

**Plenary Session: Community Development Best Practices**

12:30 pm – 2:00 pm

**Awards Luncheon**