



Notice of Funding Availability

In response to the Coronavirus Pandemic (COVID-19), President Trump authorized the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136 on March 27, 2020. As a result, the U.S. Department of Housing and Urban Development (HUD) awarded the City of Chandler \$849,415 in Community Development Block Grant-Coronavirus (CDBG-CV) funds to prevent, prepare for, and respond to COVID-19. The City may also allocate additional funds as they are available through this solicitation.

The City of Chandler is seeking applications for eligible activities from 501(c)(3) or government entities that have an active registration in SAMs, are able to provide audited financial statements, and comply with all other CDBG regulations. This application process is intended to identify and secure contract(s) with non-profit agencies or government entities who demonstrate experience, commitment and capacity to carry out one or more of the proposed services defined in the following Scopes of Work. City of Chandler will work to execute contracts as soon as possible based on City Council and HUD approval with an end date of June 30, 2021.

Scopes of Work

Food Assistance

Minimum Award Amount: \$10,000

Maximum Award Amount: \$300,000

With the onset of COVID-19, the demand for emergency food assistance has grown dramatically, while food supply and the volunteer workforce have simultaneously diminished. In response to the growing need, the City of Chandler is seeking applications from experienced providers to address food insecurity for Chandler residents with low or moderate income.

Services must provide an increase in emergency and supplemental food boxes or meals for distribution. Food boxes should include nutritionally balanced food items and be tailored to the unique needs of household members whenever possible. This may include emergency food boxes, senior food boxes, student food boxes, or additional relief that clients may need that qualify as eligible expenses.

Applicants must have experience working with individuals with low or moderate income; experience in safe food handling; experience in food acquisition and distribution; and the ability to adapt quickly to changing demand.

Rent and Utility Assistance

Minimum Award Amount: \$10,000

Maximum Award Amount: \$700,000

COVID-19 has resulted an unprecedented rise in unemployment. Persons with low and moderate income are less likely to have savings or access to other types of financial support to see them through a sudden and significant loss of income. Although there is a temporary moratorium on eviction and termination of utility services, payment for these services will be due when restrictions are lifted. It is anticipated that many households will be unable to obtain gainful employment and catch up with rent and utility payments quickly enough to avoid eviction. In response to the increasing need, the City of Chandler is seeking applications from experienced providers to distribute rent and utility assistance on behalf of households with low or moderate income facing eviction or hardship as a result of COVID-19.

Services must provide an increased level of rent and utility assistance to be distributed to Chandler residents to alleviate the immediate crisis. Assistance must not exceed 3 months per CDBG eligible recipient household.

Applicants must have experience working with individuals with low or moderate income; experience delivering financial assistance; and ability to connect recipients to supportive services such as case management, financial planning and coaching; and special needs housing resources and providers.

Application Timeline

Application Opens Application available on City of Chandler website	April 24, 2020
Informational Webinar For applicants conducted by City of Chandler staff via Webex	April 28, 2020 11 a.m. – 12 p.m.
Application Deadline Submitted electronically to community.development@chandleraz.gov	April 30, 2020 5:00 p.m. MST
Applicant Notification Applicants will be notified of recommendation via email	May 8, 2020
Public Comment Period Five day public comment period for Substantial Amendment to FY 2019-2020 Annual Action Plan	May 9 – 13, 2020
Request for City Council Approval	May 14, 2020
Contracts	TBD ASAP – June 30, 2021

Scoring Criteria

Application Category	Points Possible
Objectives and Methodology	34
Outcomes	11
Organizational Experience	20
Budget	15
TOTAL	80

Special Provisions

Successful applicants will be required to deliver services in coordination with the City of Chandler Neighborhood Resources Department. All activities must be CDBG eligible and delivered in compliance with CDBG regulations, 24 CFR Part 570 and 2 CFR Part 200. Funds must be used to prevent, prepare for, and respond to COVID-19 and all other funding options must be used prior to using CDBG-CV funding. Funding will be provided on a cost reimbursement basis. However, eligible CDBG expenditures incurred as of March 1, 2020 used to prevent, prepare for, or respond to COVID-19, and paid for with nonfederal funds, may be eligible for reimbursement with CDBG-CV funding with approval from the City of Chandler.

Eligible costs may include, but are not limited to, personnel and ERE; professional and outside services; travel; space; equipment; material and supplies; operating services; emergency grant payments for no more than 3 consecutive months paid to a provider on behalf of an individual or family including rent, utility or food assistance; grab and go/delivery meal programs; and support of other COVID-19 response services. A full list of eligible expenses can be found in 2 CFR Part 200 and Title 24 Code of Federal Regulations, Part 570.

Applicants are required to maintain client data demonstrating client eligibility for services provided. Data shall include, but not be limited to, client name, race/ethnicity, female-headed household, handicap/disability, age, address, income level or other basis for determining eligibility, and description of service provided. Information shall be submitted upon request for reimbursement and made available to the City during monitoring or for review upon request.