



CDBG-DISASTER RECOVERY FUNDS TRAINING

March 28-29, 2019

Jacksonville, North Carolina

Training Host & Venue Location

Hosted by City of Jacksonville NC Community Engagement Department at
Center for Public Safety
200 Marine Blvd
Jacksonville, North Carolina 28546

Course Overview

The National Community Development Association (NCDCA) is pleased to announce the delivery of a two-day course on implementing the CDBG Disaster Recovery funds. Communities who experience a Presidentially declared disaster may receive CDBG-Disaster Recovery funds. CDBG-DR comes with its own processes and requirements, different from CDBG Entitlement funds. It also comes with its own challenges and opportunities. This course will cover the CDBG-DR allocation process, pre-implementation requirements, and program implementation requirements, including reporting and documentation. It will also explore CDBG program designs, best practices and issues, and augmenting CDBG-DR with Entitlement CDBG funds.

The course will include time for discussion of local issues. Participants will receive copies of the slides and a training manual. There will be a few in-class group exercises.

When designing the program, NCDCA kept in mind the following potential participants:

- CDBG practitioners from Entitlement or State programs that have experienced a disaster and may receive, or have already been allocated, CDBG-DR funds.
- Subrecipient and partner organizations in communities impacted by disasters.
- Any CDBG practitioner who wants to be more knowledgeable in this area.



CDBG-DR
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REGISTRATION INFORMATION

REGISTRATION/PAYMENT

Register online www.ncdaonline.org/training. During the registration process, you will have the option to pay by credit card or to receive an invoice. You may register more than one person on the registration page.

Confirmation: You should receive a **confirmation message** from "National Community Development Association" immediately after the registration process. *If you do not receive this confirmation it means your registration did not complete and you are not registered.* In this case, please contact Steve Gartrell sgartrell@ncdaonline.org.

Early Registration (register by February 15, 2019)-

NCDA Member Cities/Counties: \$450/person

Non-Member Cities/Counties: \$550/person

General Registration

(February 16 – February 28, 2019)

Members: \$550

Non-Members: \$650

Late Registration

(March 1-20, 2019)

Members: \$700

Non-Members: \$800

Payment Deadline: March 28, 2019; If payment is not received by this date, you may not be admitted to the class. You may bring a check to the first class. If late payment will be an issue contact Steve Gartrell sgartrell@ncdaonline.org.

To register go to www.ncdaonline.org/training.

Payment: The registration page will give you the option to pay by credit card or pay by check. It will also contain an invoice (Billing Information). If you do not receive an immediate confirmation message it means that your registration has not gone through. If this happens, please contact Steve Gartrell sgartrell@ncdaonline.org.

Cancellation & No-Show: Cancellation within two weeks of the 1st day of class will result in a **penalty of 50% of the registration fee.**

Those who register but *who have not cancelled and do not show up* **will be charged 100% of the Registration Fee.** You may substitute another person by contacting Steve Gartrell sgartrell@ncdaonline.org

TRAINING SITE: The training host community is City of Jacksonville North Carolina and will be located at Center for Public Safety 200 Marine Blvd, Jacksonville NC 28546

Please arrive 15 minutes early on the first day of the training for registration purposes.

TRAVEL ARRANGEMENTS: Please do not make non-refundable travel arrangements until you receive email confirmation that registration numbers have met the minimum.

HOTEL

Training participants will be responsible for obtaining their own hotel accommodations and transportation to and from the training site.

Information on hotels within 5 miles of the training site, as provided by the host community, are listed below:

Courtyard by Marriott	5046 Henderson Drive, Jacksonville NC
Hilton Garden Inn	1016 Jacksonville Parkway, Jacksonville NC
Staybridge Suites	110 Cobia Drive, Jacksonville NC
Hampton Inn	1032 Hampton Inn Way, Jacksonville NC

AIRPORT TRANSPORTATION

Jacksonville North Carolina is served by the Albert J. Ellis Airport about 13 miles from Jacksonville and served by American Airlines and Delta. Airport website: <http://www.flyoaj.com/> Land transportation: There are taxi companies, Uber and Lyft. Another option is Onslow Shuttle at 910-333-3004.

Questions about the class should be directed to Rita Pribyl @ rpribyl@ncdaonline.org

**National Community Development Association
CDBG-DR**

Agenda

There will be mid-morning and mid-afternoon breaks. Lunch will be on your own from approximately 12:00-1:15pm. The timing of material between Day One and Day two may be adjusted for class flow.

Day One (9:00-4:30pm)

- 1) What is CDBG-DR?
 - a) Background
 - b) Purpose
 - c) CDBG/CDBG-DR Comparison
 - d) Federal funding process

- 2) CDBG-DR Planning Process
 - a) Web Page
 - b) Data
 - c) Submission Requirements
 - i) Certifications
 - ii) Risk Analysis
 - iii) Unmet Needs Assessment and Action Plan
 - iv) Waiver requests
 - d) Consolidated Plan Amendments
 - e) Using your CDBG program with CDBG-DR funds

- 3) Meeting program intent
 - a) National objectives and eligible activities
 - b) Linking activity to Disaster
 - c) Duplication of Benefit Calculation

- 4) Program Administration
 - a) Cost principles/categories
 - b) Pre-Award costs
 - c) Program income
 - d) Time to expend funds

Day Two (9:00-4:00pm)

- 5) Working with Partners
 - a) Private and Local
 - b) Federal
 - i) FEMA
 - ii) SBA
 - iii) Army Corps of Engineers
 - iv) Other

- 6) CDBG-DR Program Design
 - a) Housing
 - b) Infrastructure
 - c) Economic Development
 - d) Planning and Resiliency

- 7) Cross-cutting regulations
 - a) Relocation
 - b) Environmental
 - c) Davis Bacon and Related Acts

- 8) Documentation/Reporting
 - a) DRGR
 - b) Documentation
 - c) Performance requirements
 - d) QPR

- 9) Program Management
 - a) Consultants and contractors
 - b) Reducing confusion
 - c) Assuring fairness