Note to NCDA Members who are AICP credentialled: NCDA has been approved as an AICP Certification Maintenance (CM) provider. Some of the sessions below are qualified CM events. We will be adding sessions to the list as the agenda is finalized. These events will be marked with the following symbol (where the number equals the number of CM credits): CM 6. To receive CM credit, you must sign in and remain for the entire session.

**Tuesday, June 18, 2019**

**Conference Registration**
2:00 pm – 5:00 pm

**Pre-Conference Training Registration**
8:00 am – 9:00 am

**Pre-Conference Training**

9:00 am – 4:00 pm

**CDBG Basics Primer CM 6 – Florida Salon A**
This training will cover the fundamentals of CDBG including national objectives and eligible activities, eligible costs and regulations, limitations on expenditures, program administration, financial management, monitoring, crosscutting Federal requirements overview, conflict of interest, and resources.

Trainer: Wilmur Conyers, Durham, NC
CDBG Subrecipient Management Primer CM I 6 – Florida Salon B
This training will be a condensed version of NCDA’s two-day Managing CDBG Subrecipients course. While this training covers subrecipient management in the context of Public Service activities, the basic concepts covered apply broadly. Points of emphasis will be: (1) the subrecipient agreement; (2) training subrecipients; (3) setting up grantee and subrecipient files; (4) tracking subrecipients; (5) monitoring; (6) 2 CFR 200 requirements; and (7) problem solving.

Trainer: John Callow, Murfreesboro, TN

HOME Program Primer CM I 6 – Omni Ballroom
This training will cover the fundamentals of the HOME program to include eligible and prohibited activities, eligible costs, CHDOs, program and project requirements, rental projects, homeownership projects, housing rehabilitation, tenant-based rental assistance, HOME match, and quality program administration.

Trainer: Sheryl Kenny, Arlington, TX

4:15 pm – 5:15 pm
New Member/First-Time Attendee Orientation – Omni Ballroom
Are you new to NCDA? Want to learn more about the Association? This orientation will provide an introduction to NCDA for new members and first-time conference participants.

Presenters:
Vicki Watson
NCDA Executive Director

Pre-Conference Networking Event: River and Post Restaurant
6:30 pm to 8:30 pm

Wednesday, June 19, 2019

8:00 am – 5:00 pm – Prefunction
Conference Registration and Information

8:00 am – 9:00 am – Prefunction Corridor
Breakfast

9:00 am – 9:30 am
Welcome and Agenda Overview – Florida Salon CD
George Mensah
NCDA President

Vicki Watson
NCDA Executive Director

Alesia Scott-Ford
Field Office Director
U.S. Department of HUD
Jacksonville, FL

[Mayor/Jacksonville staff]
9:30 am - 9:40 am
Break

9:40 am – 11:00 am

**Concurrent Sessions**

**Community Land Trusts and Land Banks CM I 1.5 – Florida Salon A**
This session will focus on leveraging publicly owned land and properties, anchor institution and faith-based assets to create permanently affordable housing.

**Financial Management of Federal Programs CM I 1.5 – Omni Ballroom**
This session will focus on the importance of sound financial management practices, principally program timeliness and costs principles, to ensure federal funds are properly spent and program goals are achieved. The following areas will be emphasized: developing written policies and procedures, program timeliness (budget management and tracking, commitment and expenditure deadlines, efficient and regular drawdown and disbursement of program funds), and cost principles (allowable costs, unallowable costs).

**Moderator:**
Sue Fink
Manager of Financial and Administrative Services
Office of Planning and Development
Community Development Department
City of Lawrence, MA

**Presenters:**
Carmen Gandulla
Director, Community Development
City of Jersey City, NJ

Steve Johnson
Director, Entitlement Communities Division
Office of Block Grant Assistance
Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Washington, DC

Paul Webster
Director, Financial Management Division
Office of Block Grant Assistance
Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Washington, DC

**Rehab Program Best Practices CM I 1.5 – Florida Salon B**
Communities will share their best practices for attracting and retaining good contractors, effective code enforcement models, and energy efficiency standards.

**Moderator:**
David Bachrach
Community Development Coordinator
City of East Providence, RI

**Presenters:**
Robert Jenkins
Executive Director
Brockton Redevelopment Authority
City of Brockton, MA

Vanassa Flucas
Neighborhood Development/Community Protection Manager
City of Valdosta, GA

Kevin Howard
Community Development Manager
Department of Housing and Neighborhood Programs
City of Little Rock, AR

11:00 am – 12:15 pm
Concurrent Sessions

**Community Land Trusts and Land Banks (Repeated) CM I 1.5 – Florida Salon A**
This session will focus on leveraging publicly owned land and properties, anchor institution and faith-based assets to create permanently affordable housing.

**Small Grantee Session – Florida Salon B**
This session is designed for small entitlement communities that receive less than $1 million in annual CDBG and/or HOME funds. The session will provide program design ideas and tips for operating a small CDBG and/or HOME program, such as the use of other resources to support program operations, focusing program operations on a limited number of activities, using local partners (such as the faith-based community) to provide program support, and suggestions for meeting the federal program timeliness requirements.

**Moderator:**
Mark Haga
Community Development Manager
City of Kingsport, TN

**Presenters:**
Mark Haga
Community Development Manager
City of Kingsport, TN

Tara Fitzgerald
Program Coordinator
City of La Crosse, WI

Oneata Bailey
Director, Community and Neighborhood Services
City of Muskegon, MI

**Evolving Approaches to the Housing Affordability Crisis: Rent Control and Anti-Displacement Strategies CM I 1.25 – Omni Ballroom**
This discussion will explore the newly passed State of Oregon legislation establishing a statewide rent control program, other jurisdiction rent control/or stabilization approaches and outcomes from recent rent control evaluation studies. We will also look at attempts to slow displacement of LMI households from areas with rapidly increasing housing costs such as community preference for rights of return to neighborhoods.
Moderator:
George Mensah
Director
Department of Community and Economic Development
City of Miami, FL

Presenters:
Debra Rhinehart
Strategic Advisor, Federal Grants Management Unit
Human Services Department
City of Seattle, WA

Veronica Soto
Director, Neighborhood and Housing Services Department
City of San Antonio, TX

Erica Leak
Acting Assistant Director
Neighborhood Housing and Community Development Department
City of Austin, TX

12:15 pm – 1:30 pm
Lunch on your own

1:30 pm – 2:50 pm
Concurrent Sessions
Opportunity Zones CM I 1.25 – Florida Salon
This session will provide an overview of Opportunity Zones, how they work, how local governments are tracking, leading and participating in Opportunity Zones, and how they can be used with CDBG and HOME.

Moderator:
Vicki Watson
NCDA Executive Director

Presenters:
David Bachrach
Community Development Coordinator
City of East Providence, RI

Paul Webster
Director, Financial Management Division
Office of Block Grant Assistance
Office of Community Planning and Development
U.S. Department of Housing and Urban Development
Washington, DC

Best Practices for CAPER Reporting – Florida Salon B
This session will provide recommendations and tips to ensure proper population of data in your CAPER, completing the CAPER set-up and submission in IDIS, troubleshooting common problems, and developing a CAPER that is easily conveyed to the general public.
Moderator:
Anne Marie Belrose
Assistant Director
Department of Neighborhood Development
City of Boston, MA

Presenters:
Debra Rhinehart
Strategic Advisor, Federal Grants Management Unit
Human Services Department
City of Seattle, WA

Heather Johnson, AICP
Community Development Resources Manager
Community Planning and Economic Development Department
City of Davenport, IA

Shanette Eaden
Housing and Community Services Manager
Neighborhood Services Department
City of Plano, TX

**Citizen Participation Best Practices** – Omni Ballroom
This session will provide ideas and new strategies for engaging the community in your strategic and community planning processes, including hard to reach populations. It will provide ideas on addressing barriers to community engagement and developing long-term approaches to foster community engagement.

Moderator:
Keith Lampkin
Housing & Community Development Director
City of Clarksville, TN

Presenters:
Stephanie Burch, Esq.
Director, Neighborhoods Department
City of Jacksonville, FL

Marcy Esbjerg
Director, Community Development Department
County of Pasco, FL

Melissa (Horr) Pond
Principal Planner I
City of Quincy, MA

2:50 pm – 3:00 pm
Break

3:00 pm – 4:15 pm
Concurrent Sessions
**Surviving a HUD Monitoring** – Florida Salon CD
This session will offer guidance on making sure your programs and staff are ready to take on a HUD monitoring and pass with flying colors.

**Moderator:**
Rudy Bentancourt, MPA, CPM  
Director, Housing and Community Development  
City of Corpus Christi, TX

**Presenters:**
Joy M. Pierson  
Community Development Administrator  
Planning and Development Department  
County of Hamilton, OH

Debbie Eller  
Director of Community Services  
City of College Station, TX

Shirletta Best  
Community Services Administrator  
Housing and Community Development Department  
City of McKinney, TX

**HOME Best Practices – Florida Salon A**
This session will focus on best practices for developing CHDOs, designing a HOME TBRA program, and creating a HOME Community of Practice (HOME program peer network to discuss HOME issues).

**Moderator:**
Robert Gehret, Jr.  
Director, Policy Development and Research Division  
Department of Neighborhood Development  
City of Boston, MA

**Presenters:**
Qiana Daughtry  
Community Development Coordinator, Planning and Development  
Housing and Community Development Division  
City of Tampa, FL

Anne Marie Belrose  
Assistant Director  
Department of Neighborhood Development  
City of Boston, MA

James Barnes  
HOME Director  
Malden Redevelopment Authority  
City of Malden, MA

**CDBG Public Services Best Practices – Florida Salon B**
This session will focus on strategies to increase the diversity of applicants and funded services, evaluate projects for effectiveness and ensure the public services match the needs of the community, and implementing policies to detect and avoid fraud and ensure program compliance.
Moderator:
Vicki Watson
NCDA Executive Director

Presenters:
Kelly Mierkowski
Affordable Housing and Community Development Administrator
Housing and Community Development Division
City of Jacksonville, FL

Yvette Balderas
Director, Community Development
City of McAllen, TX

Melissa (Horr) Pond
Principal Planner I
City of Quincy, MA

Abigail R. Marquez
Assistant General Manager
Community Services and Development Bureau
Housing and Community Investment Department
City of Los Angeles, CA

4:15 pm – 5:15 pm
Regional Caucus Meetings
- Region 1 (New England) – Omni Ballroom
- Region 2 (NJ/NY) – Tallahassee Board Room
- Regions 3 and 4 (Mid-Atlantic/Southeast) – Florida Salon A
- Regions 5 and 7 (Midwest/Great Plains) – Florida Salon B
- Region 6 (Southwest) – Florida Salon CD
- Regions 8 and 9 (Rocky Mountain/Pacific) – Pensacola Room
- Region 10 (Northwest) – Jacksonville Room

6:00 pm – 10:00 pm
Evening Networking Activity: TIAA Field (Jacksonville Jaguars Stadium) Reception

Thursday, June 20, 2019

8:00 am – 5:00 pm - Prefunction
Conference Registration and Information

8:00 am – 9:00 am – Prefunction Corridor
Breakfast/General Announcements/WELCOME

8:00 am – 9:00 am
Subcommittee Meetings
- Membership – Florida Salon A
- Planning and Professional Development – Florida Salon B

9:00 am – 10:30 am
Plenary Session – Florida Salon CD
**HUD Update**
HUD Headquarters will provide an update on the latest policy and program changes affecting CDBG, HOME, and HUD’s homeless assistance programs to include the following topics:

**Moderator:**
Vicki Watson  
NCDA Executive Director

**Presenters:**
Steve Johnson  
Director, Entitlement Communities Division  
Office of Block Grant Assistance  
Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Washington, DC

Caitlin Ott Renner  
Assistant Director, Program Policy Division  
Director, Office of Affordable Housing Programs  
Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Washington, DC

10:30 am – 10:45 am  
Break

10:45 am – 12:00 pm  
**Plenary Session – Florida Salon CD**  
**NCDA 50th Anniversary: A Look Back at the Organization’s Founding, History and Accomplishments**  
To recognize NCDA’s 50th anniversary – our Jubilee year – this informal session will recognize NCDA’s founding, history, accomplishments, and importance to the community development field.

**Moderator:**
Patrick Sullivan, Sr.  
Director  
Planning, Housing and Community Development Department  
City of New Bedford, MA

**Participants:**
Gene Lowe  
Assistant Executive Director  
U.S. Conference of Mayors  
Washington, DC

Steve Gartrell  
NCDA Past President

Robert C. Gehret, Jr.  
Deputy Director, Policy Development & Research Division  
Department of Neighborhood Development  
City of Boston, MA
James Vaughn (invited)  
Director of Special Projects  
Congressman Emanuel Cleaver (D-MO)  

Mark Tigan  
Chair, Winchester Economic Development Corporation  
Winchester, NH  

Tom Utter  
Corpus Christi, TX  

12:00 pm to 1:30 pm  
Lunch on your own  

12:00 – 1:30 pm  
Board of Directors Luncheon Meeting  – Omni AB  

1:30 pm to 1:45 pm  
Board the Buses for the Projects Tour  

1:45 pm – 4:45 pm  
Local Projects Tour  
Narrated bus tour of affordable housing and community development projects throughout the City of Jacksonville.  

7:00 pm – 11:00 pm  
Evening Networking Event: 50th NCDA Annual Conference Reception (at the Hotel)  – Florida Salon CD  

Friday, June 21, 2019  

8:00 am – 5:00 pm  
Conference Registration and Information  

8:00 am – 9:00 am  
Breakfast/General Announcements  

9:00 am – 10:30 am  
Concurrent Sessions  
Section 3  – Florida Salon A  
This session will provide information on the newly released Section 3 proposed rule.  

Moderator:  
Vicki Watson  
NCDA Executive Director  

Presenters:  
Christopher Taylor  
Office of Field Policy and Management  
U.S. Department of Housing and Urban Development  
Washington, DC  

Holly A. Kelly  
Office of Field Policy and Management  
U.S. Department of Housing and Urban Development
Washington, DC

**Affordable Housing Development Best Practices** – *Florida Salon B*

This session will focus on best practices in the following areas: using non-profit providers/developers to construct and manage affordable housing projects, using CDBG and HOME in partnership with other resources to create affordable housing, and developing mixed-income housing.

Using local funds to incentive the development of affordable housing.
Building the capacity of non-profit organizations.
Creating partnerships to develop affordable housing.

**Moderator:**
Bonnie Moore
Community Development Director
City of Shreveport, LA

**Presenters:**
Eric Keeler
Deputy Director, Office of Housing
City of Alexandria, VA

Rebecca Wade
Community Development Director
City of Knoxville, TN

Gladys Cook
Technical Advisor/Disaster Recovery Director
Florida Housing Coalition
Tallahassee, FL

10:30 am – 11:30 am

**Roundtable Discussions**

These informal discussions provide the opportunity for participants to gain insight on the subject matter and query other participants on the topic.

- Managing Millennials (Moderator: Nancy Mikeska, Community Development Director, City of Conroe, TX) – *Florida Salon CD*
- Breaking Down Community Silos – Creating Community Partnerships (Moderator: Dawn Lockhart, Director of Strategic Partnerships, Office of Mayor Lenny Curry, City of Jacksonville, FL) – *Florida Salon B*
- How to Survive a Change in Administration (Mayor/City Manager/County Executive) (Moderator: David Bachrach, Community Development Coordinator, City of East Providence, RI) – *Omni B*
- The Basics of Section 108 Loans (Moderator: Wilmur Conyers, Federal Programs Administrator, City of Durham, NC) – *Pensacola A*
- Planning for your next 5-year Con Plan (Moderator: James Barnes, HOME Director, City of Malden, MA) – *Pensacola B*
- Successful Collaborations with CoCs: Erich Chatham, Chairman, Governing Council for Lowcountry CoC – *Pensacola C*
- Capacity building in ESG (growing homelessness prevention and rapid re-housing programs) (Moderator: Kayon Henderson, Community Development Specialist, City of Tampa, FL) – *Jacksonville B*
- Developing and implementing a corrective action plan for poor performing subrecipients – *Naples*
- HOME Subsidy Layering (Moderator: Judy Gillaspie, Grants Fiscal Agent Administrator, City of Tulsa, OK) – *St. Augustine*
11:30 am – 12:30 pm

**Roundtable Discussions (Repeated)**

These informal discussions provide the opportunity for participants to gain insight on the subject matter and query other participants on the topic.

- Managing Millennials (Moderator: Nancy Mikeska, Community Development Director, City of Conroe, TX) – *Florida Salon CD*
- Breaking Down Community Silos – Creating Community Partnerships (Moderator: Dawn Lockhart, Director of Strategic Partnerships, Office of Mayor Lenny Curry, City of Jacksonville, FL) – *Florida Salon B*
- How to Survive a Change in Administration (Mayor/City Manager/County Executive) (Moderator: David Bachrach, Community Development Coordinator, City of East Providence, RI) – *Omni B*
- The Basics of Section 108 Loans (Moderator: Wilmur Conyers, Federal Programs Administrator, City of Durham, NC) – *Pensacola A*
- Planning for your next 5-year Con Plan (Moderator: James Barnes, HOME Director, City of Malden, MA) – *Pensacola B*
- Successful Collaborations with CoCs: Erich Chatham, Chairman, Governing Council for Lowcountry CoC – *Pensacola C*
- Capacity building in ESG (growing homelessness prevention and rapid re-housing programs) (Moderator: Kayon Henderson, Community Development Specialist, City of Tampa, FL) – *Jacksonville B*
- Developing and implementing a corrective action plan for poor performing subrecipients – *Naples*
- HOME Subsidy Layering (Moderator: Judy Gillaspie, Grants Fiscal Agent Administrator, City of Tulsa, OK) – *St. Augustine*

12:30 pm – 2:30 pm

**John A. Sasso National Community Development Week Awards Luncheon** – *Florida Salon CD*

2:30 pm - 5:30 pm

**On Your Own in Jacksonville**

6:00 pm

**Evening Networking Event: Jacksonville Jumbo Shrimp Minor League Baseball Game**

**Saturday, June 22, 2019**

9:00 am – 10:00 am

**NCDA Annual Business Meeting/Closing Breakfast** – *Florida Salon AB*

- Remarks from George Mensah (Miami, FL), outgoing President
- Approval of the 2019/2020 slate of officers
- Remarks from Dale E. Cook, Jr. (Palm Springs, CA), incoming President