



City of Happy Valley
 Community Development Department
 Public Service Grant Program

Public Service Grant – Application Scoring Criteria

Evaluate the following:	Scoring Criteria	Maximum Score
<p>1. Which of the following national objectives would the proposed activity satisfy?</p> <p><input type="checkbox"/> benefit to low- and moderate-income families; or <input type="checkbox"/> aid in the prevention or elimination of slums or blight; or <input type="checkbox"/> activities ... designed to meet other community development needs having a particular urgency</p>	<p>Yes – 5 No – 0</p> <p>(A 'No' answer means the activity will not meet a National Objective and is disqualified from further consideration.)</p>	<p>5</p>
<p>2. What needs or issues identified in Happy Valley's most recent Consolidated Plan are addressed by the proposed activity?</p> <p><i>(Refer to the Public Service Priorities list.)</i></p>	<p>Identified need(s)/populations are high priority – 10 Identified need(s) are medium priority – 5 Identified need(s) are low priority – 1 No need identified – 0</p>	<p>10</p>
<p>3. The proposed activity is:</p>	<p><input type="checkbox"/> A new activity – 10 <input type="checkbox"/> The continuation of an existing CDBG activity – 3 <input type="checkbox"/> The continuation of an existing non-CDBG activity – 5 <input type="checkbox"/> The expansion of an existing CDBG – 3 <input type="checkbox"/> The expansion of an existing non-CDBG activity – 5</p>	<p>10</p>
<p>4. Applicant is to provide a detailed description of its proposed activity. The narrative should include the work to be performed, the activities to be undertaken or the services to be provided, and the goals and objectives of the activity and the method of approach.</p> <p><i>(Look for specific information about the days/times of services and the frequency and duration of services received by the average client or participation. A timeline/schedule including activity start date and completion date was submitted with the application.)</i></p>	<p>Based on the description of the activity, do you understand what the applicant is proposing to do? From that description and the method of approach, can the activity be successful? Does the timeline/schedule make sense? Given the frequency and duration of services provided and the expected number of clients to be served, does the activity offer a good value for the City's investment in the activity? Does the activity duplicate services available elsewhere to the same client base? (See <i>Item 4 Worksheet for specific scoring suggestions.</i>)</p>	<p>30</p>

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5. HUD grantees and subrecipients are required to report measurable outcomes for all activities funded. What are the propose outcomes of your activity and how will the applicant measure them?	Outcomes/measurements well defined – 10 Outcomes/measurements moderately well defined – 5 Outcomes/measurements poorly defined – 1 Outcomes/measurements not defined - 0	10
6. How well does the applicant address Title VI and other civil rights requirements?	Award one point for each “YES” in Questions 18 - 22	5
7. What is the level of the applicant's experience administering Federal, state and/or private grants?	Very experienced – 10 Some experience – 5 Very little experience – 3 No experience – 0	10
8. Is CDBG the primary source of cash funding for the proposed activity?	Yes – 0 No - 5	5
9. How does the applicant leverage resources by coordinating your services with other community organizations?	Coordinates services with multiple named agencies – 5 Coordinates services with one named agency -4 Coordinates services with one or more unnamed agency – 3 Networks with other named agencies – 2 Networks with other unnamed agencies – 1 Applicant operates in a vacuum - 0	5
10. After reviewing the activity application, taking into account activity goals and objectives, agency capacity and bang-for-the buck, should the City use CDBG Public Service Grant money to fund the activity?	Yes -1-10 No - 0	10
TOTAL POINTS POSSIBLE		100

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<p>ITEM 4 WORKSHEET – Use the questions on this page to assign a point value to Item 4 on page 1 of the Application Scoring Criteria. All of the items on this page are based on a sliding scale of 0 to the maximum points listed in the column on the right.</p>	
<p>8. Describe the work to be performed, including the activities to be undertaken or the services to be provided, the goals and objectives of the activity and the method of approach. <i>(Be specific about the days/times of services and the frequency and duration of services received by the average client or participant.)</i></p>	<p>Maximum Points</p>
<p>Based on the description of the activity, do you understand what the applicant is proposing to do?</p>	<p>8</p>
<p>Given the frequency and duration of services provided and the expected number of clients to be served, does the activity offer a good value for the City’s investment in the activity?</p>	<p>8</p>
<p>Based on information provided in the Question 7 narrative, has the applicant been specific about the days/times of services and the frequency and duration of services received by the average client or participation?</p>	<p>2</p>
<p>Is the timeline/schedule realistic?</p>	<p>2</p>
<p>Based on your reading of Questions 9 & 13, does the applicant have the organizational capacity to comply with applicable Federal reporting and documentation requirements?</p>	<p>5</p>
<p>Based on your reading of the activity description and the applicant’s experience administering grants (see Question 26), can the activity be successful?</p>	<p>5</p>
<p>Total <i>(Transfer total to Item 4 on page 1)</i></p>	<p>30</p>