

CDBG Subrecipient Management – Online  
Homework Assignment Seven  
Monitoring Subrecipients

1. What is the matrix code assigned to this activity?
  - a) 05A
  - b) 05D
  - c) 05L
  - d) 05O
  
2. A review of the reimbursement requests suggests...
  - a) the subrecipient's reimbursement requests are in good order.
  - b) the subrecipient was underpaid.
  - c) the subrecipient was overpaid.
  - d) There are unsigned time sheets.
  
3. What is the account number the agency uses for booking CDBG revenue?
  - a) 5300
  - b) 5310
  - c) 5320
  - d) 5330
  
4. What is the total count of persons served by the agency?
  - a) 75
  - b) 88
  - c) 212
  - d) 300

**You have completed your desk monitoring of The Family Center of Happy Valley and have identified some possible issues. For each of the following, what action will you take?**

5. The agency's Conflict of Interest Policy
  - a) Finding
  - b) Concern
  - c) Recommendation
  - d) No action needed
  
6. The agency has policies covering most of the Subpart K requirements but offers no proof the policies have been implemented and followed.
  - a) Finding
  - b) Concern
  - c) Recommendation
  - d) No action needed

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7. The first four Administrative Systems documents listed on your June 12 memo are missing. You know at least two exist because you have copies in your activity file.
  - a) Finding
  - b) Concern
  - c) Recommendation
  - d) No action needed
  
8. None of the §200 certifications listed on the June 12 memo is in the file.
  - a) Finding
  - b) Concern
  - c) Recommendation
  - d) No action needed
  
9. The agency's Confidentiality Policy
  - a) Finding
  - b) Concern
  - c) Recommendation
  - d) No action needed
  
10. Based on your desk monitoring of The Family Center of Happy Valley, will you recommend scheduling an on-site monitoring?
  - a) Yes
  - b) No