



**53<sup>rd</sup> Annual Conference**  
**Saint Paul, MN**  
**June 21-24, 2022**

**Draft Agenda**

*This agenda is subject to change until becoming final*



Note to NCDA Members who are **AICP** credentialed: NCDA is an approved **AICP Certification Maintenance (CM) provider**. Eligible sessions are marked with the following symbol (where the number equals the number of CM credits):  
**CM | 1.5**

**TUESDAY, JUNE 21 | 9:00 AM – 9:00 PM (All Times Central)**

**Pre-Conference Training**

Pre-Conference Training Registration: 8:00 am – 9:00 am CT

9:00 am – 4:00 pm CT

**CDBG Basics Primer**

This training covers the fundamentals of CDBG including national objectives and eligible activities, eligible costs and regulations, limitations on expenditures, program administration, financial management, monitoring, crosscutting Federal requirements overview, conflict of interest, and resources.

**HOME Basics Primer**

This training covers the fundamentals of the HOME program to include purpose of HOME and key program terms, interpreting Federal regulations, eligible HOME activities, HOME eligibility, CHDOs, and reporting and monitoring.

**HOME Underwriting**

This training will focus on the HOME underwriting/subsidy layering requirements. The training is based upon the latest guidance from HUD on how to conduct underwriting and subsidy

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layering for homebuyer and rental development projects. At least 1 year of HOME program experience is recommended for this training.

### **Con Plan Primer**

This training provides an overview of Consolidated Planning for CDBG grantees and HOME participating jurisdictions. It covers the Citizen Participation Plan, the public input consultation requirements, and the preparation of the plan. It will also touch on how to address equity and inclusion in the process. Most importantly, it will help communities understand their responsibilities regarding the use of Federal funds. The training is appropriate for anyone who works on preparing the Consolidated Plan/Annual Plans or who works with CDBG or HOME funding.

**Conference Registration: 12:00 pm – 5:00 pm CT**

**Pre-Conference Networking Event: 6:00 pm – 9:00 pm CT**

## **WEDNESDAY, JUNE 22 | 9:00 AM – 9:00 PM (All Times Central)**

8:00 am – 5:00 pm CT

### **Conference Registration and Information**

Sponsor table locations

8:00 am – 9:00 am CT

### **Breakfast**

9:00 am – 9:45 am CT

### **New to NCDA Orientation**

Are you new to NCDA? Want to learn more about the Association? This orientation will introduce NCDA to new members and first-time conference participants.

### Panelists

Vicki Watson, NCDA Executive Director

Marcy Esbjerg (NCDA Membership Co-Chair), Community Development Director, Pasco County, FL

9:50 am – 10:20 am CT

### **Conference Welcome**

- Vicki Watson, NCDA Executive Director
- Anne Marie Belrose, NCDA President
- The Honorable Melvin Carter, Mayor, Saint Paul, MN

10:30 am – 12:15 pm CT

### **HUD Federal Program Update (Plenary Session) (Live Streamed)**

Hear the latest program updates on HUD's Office of Community Planning and Development Programs – CDBG, CDBG-CV, HOME, HOME-ARP, Continuum of Care, ESG, and ESG-CV.

Moderator: Vicki Watson, NCDA Executive Director

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Panelists

James Hoemann, Director, Entitlements Division, Office of Block Grant Assistance, U.S. Department of Housing and Urban Development, Washington, DC

Virginia Sardone, Director, Office of Affordable Housing Programs, U.S. Department of Housing and Urban Development, Washington, DC

Karen DeBlasio, Director, Program Coordination and Analysis Division, Office of Special Needs Assistance Programs, U.S. Department of Housing and Urban Development, Washington, DC (invited)

12:15 pm – 1:30 pm CT  
Lunch on your own

1:30 pm – 2:45 pm CT

**CONCURRENT SESSIONS**

***CDBG Best Practices (Lived Streamed)***

CDBG grantees will share their practices regarding subrecipient monitoring and using advisory committees to review program applications.

Panelists

Anne Marie Belrose, Assistant Director, Mayor's Office of Housing, City of Boston, MA  
Marcy Esbjerg, Community Development Director, Pasco County, FL

***HOME-ARP***

HUD will provide the latest guidance and requirements for HOME-ARP administration and implementation.

Presenter

Virginia Sardone, Director, Office of Affordable Housing Programs, U.S. Department of Housing and Urban Development, Washington, DC

2:45 pm – 3:00 pm CT  
**Break**

3:00 pm – 4:15 pm CT

**CONCURRENT SESSIONS**

***HOME Best Practices (Live Streamed)***

PJs will discuss their practices for streamlining the 6-year monitoring review process and lessons learned from a recent HOME monitoring by HUD.

Panelist

Anne Marie Belrose, Assistant Director, Mayor's Office of Housing, City of Boston, MA

***Advancing Equity and Inclusion***

This session will focus on grantee efforts to address equity and inclusion in program planning and design including the completion of a citywide equity survey and launch of a minority microenterprise business program by the City of Kettering, OH. Harris County, TX will share

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research findings from a recently completed affordable housing needs study and discuss the 10-year needs assessment, values, and goals to address the current and impending affordable housing crisis in the County.

Moderator: Dr. Adrienne Holloway, Executive Director, Community Services Department, Harris County, TX

Panelists

Angela Rahman, Community Development Manager, Planning and Development, City of Kettering, OH

Rene Martinez, Chief Housing & Community Development Officer, Community Services Department, Harris County, TX

4:15 pm – 4:30 pm CT

**Break**

4:30 pm – 5:30 pm CT (all conference registrants are encouraged to attend)

**NCDA Regional Caucus Meetings**

- Region 1 (New England)
- Region 2 and 3 (NJ/NY/Mid-Atlantic)
- Region 4 (Southeast)
- Regions 5/7/8 (Midwest/Great Plains/Rocky Mountain)
- Region 6 (Southwest)
- Region 9 (Pacific)
- Region 10 (Northwest)

6:00 pm – 9:00 pm

**Evening Networking Activity**

**THURSDAY, JUNE 23 | 9:00 AM – 10:00 PM (All Times Central)**

8:00 am – 5:00 pm CT

**Conference Registration and Information**

8:00 am – 9:00 am CT

**Breakfast**

9:00 am – 9:45 am CT

**Working with Your HUD Field Office (Plenary Session) (Live Streamed)**

9:45 am – 10:20 am CT

**Making CDBG Work for Your Local Policy Priorities (Plenary Session) (Live Streamed)**

10:30 am – 10:45 am CT

**Break**

10:45 am – 12:00 pm CT

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## **CONCURRENT SESSIONS**

### ***Using Section 108 to Finance Community Development Projects Building Staff Capacity***

12:00 pm – 1:30 pm CT

#### **Lunch on your own**

12:00 pm – 1:30 pm CT

#### **Board of Directors Luncheon Meeting**

1:30 pm – 1:45 pm CT

#### **Board the Buses for the Projects Tour**

1:45 pm – 4:45 pm CT

#### **Local Projects Tour**

Narrated bus tour of affordable housing and community development projects in Saint Paul.

7:00 pm – 10:00 pm CT

#### **Evening Networking Event: NCD A Conference Reception (at the Hotel)**

**FRIDAY, JUNE 24 | 9:00 AM – 2:30 PM (All Times Central)**

8:00 am – 5:00 pm CT

#### **Conference Registration and Information**

8:00 am – 9:00 am CT

#### **Breakfast**

9:00 am – 10:00 am CT

#### **Plenary Session - TBD (Plenary Session) (Live Streamed)**

Invited to speak:

- The Honorable Tina Smith (D-MN)
- Adrienne Todman, Deputy Secretary, U.S. Department of Housing and Urban Development, Washington, DC

10:10 am – 11:30 am CT

## **CONCURRENT SESSIONS**

### **Financial Management of Federal Programs (Live Streamed)**

This session will focus on the importance of sound financial management practices to ensure federal funds are properly spent and program goals are achieved. Topics to be covered include program timeliness (budget management and tracking, commitment and expenditures deadlines, efficient and regular drawdown, and disbursement of programs funds), cost principles (allowable costs/unallowable costs), and internal controls.

#### **Panelist**

Paul Webster, Director, Financial Management Division, Office of Block Grant Assistance, U.S. Department of Housing and Urban Development, Washington, DC

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### **Targeting HUD Funds to Areas of Need**

CPD grantees will outline how they target their CDBG and HOME funds to areas with the greatest need including CDBG target areas and Opportunity Zones.

#### Panelists:

Kevin Howard, Director of Housing and Neighborhood Programs, City of Little Rock, AR

Nancy Mikeska, Director of Community Development, City of Conroe, TX

12:00 am to 2:30 pm CT

### **Awards Luncheon and Business Meeting**

Winners of the John Sasso National Community Development Week Award will be recognized.