



56th Annual Conference Salt Lake City, UT June 11-13, 2025

*With Pre-Conference Primer Training: June 10
With NCD A Leadership Institute & CDBG Advanced: June 9-10*

Draft Agenda



Note to NCD A Members who are **AICP** credentialed: NCD A is an approved **AICP Certification Maintenance (CM) provider**. Eligible sessions are marked with the following symbol (where the number equals the number of CM credits):
CM I 1.5

TUESDAY, JUNE 10 | 9:00 AM – 4:00 PM (All Times Mountain)

*Pre-Conference Training Registration: 8:00 pm – 9:00 am
Conference Registration: 3:00 pm – 5:00 pm*

9:00 am – 4:00 pm

Preconference Training – Concurrent Sessions

CDBG Basics Primer – CM I 6.0 – Idaho

This training covers the fundamentals of CDBG including national objectives and eligible activities, eligible costs and regulations, limitations on expenditures, program administration, financial management, monitoring, crosscutting Federal requirements overview, conflict of interest, and resources.

HOME Underwriting – CM I 6.0 – Arizona

This training will focus on the HOME underwriting/subsidy layering requirements. The training is based upon the latest guidance from HUD on how to conduct underwriting and subsidy layering for homebuyer and rental development projects. At least 1 year of HOME program experience is recommended for this training.

Con Plan Primer – CM I 6.0 – Ballroom C

This training provides an overview of Consolidated Planning for CDBG grantees and HOME participating jurisdictions. It covers the Citizen Participation Plan, the public input consultation requirements, and the preparation of the plan. It will also touch on how to address equity and inclusion in the process. Most importantly, it will help communities understand their responsibilities regarding the use of Federal funds. The training is appropriate for anyone who works on preparing the Consolidated Plan/Annual Plans or who works with CDBG or HOME funding.

5:30 pm – 8:30 pm

Pre-Conference Networking Event - TBD

Wednesday, JUNE 11 | 9:00 AM – 5:00 PM

Conference Registration and Information: 8:00 am – 5:00 pm

8:00 am – 8:55 am

Breakfast – *Ballroom Reception and Ballroom AB*

9:00 am – 9:15 am

Conference Welcome – *Ballroom AB*

- Vicki Watson, NCDCA Executive Director
- Marcy Esbjerg, NCDCA President
- Host City Welcome
- Salt Lake City Mayor

9:15 am – 10:15 am

Strategies to Increase Affordable Housing in Your Community Plenary – *Ballroom AB*

10:15 am – 10:30 am

Break

10:30 am – 12:00 pm

HUD Federal Program Update (Plenary Session) – *CM I Ballroom AB*

Hear the latest program updates on HUD's Office of Community Planning and Development Programs – CDBG, CDBG-CV, HOME, HOME-ARP, Continuum of Care, ESG.

Moderator: Vicki Watson, NCDCA Executive Director

Speakers:

12:00 pm – 2:00 pm

Lunch on your own –

2:00 pm – 3:00 pm

Concurrent Sessions

Best Practices for your Action Plan – *CM*

Moderator:

Speakers:

Best Practices for Addressing Homelessness-

Moderator:

Speakers:

Keeping Your Team Together During Uncertain Times - *CM I*

Moderator:

Speakers:

3:00 pm – 3:15 pm

Break – Coffee

3:15 pm – 4:15 pm

Concurrent Sessions

Using CDBG for Food Insecurity — CM I 1.00 -

Moderator:

Speakers:

HOME Strategies for Homeownership – CM I

Moderator: RI

Speakers:

Section 3 Compliance — CM I 1.00 -

Moderator:

Speakers:

4:15 pm – 5:15 pm (all conference registrants are encouraged to attend)

NCDA Regional Caucus Meetings

- Region I (New England) –
- Region II (NY/NJ) –
- Region III & IV (Mid-Atlantic/Southeast) –
- Region V (Midwest) –
- Region VI (Southwest) –
- Region VII/VIII (Great Plains) –
- Region IX (Pacific) –
- Region X (Northwest) –

6:00 pm – 9:00 pm

Evening On Your Own

THURSDAY, JUNE 12 | 9:00 AM – 10:00 PM

Conference Registration and Information: 8:00 am – 5:00 pm

8:00 am – 8:55 am

Breakfast – Ballroom Reception and AB

9:00 am – 10:00 am

Program Information and Education – Not Lobbying - Plenary Session

10:00 am- 10:15 am

Break

10:15 am – 11:15 am

Concurrent Sessions

Best Practices for Public Service Grants - [CM I](#)

Moderator:

Speakers:

Best Practices for Engaging Your Residents – [CM I](#)

Moderator:

Speakers:

Management Roles and Responsibilities – [CM I](#)

Moderator:

Speakers:

11:15 am – 11:30 am

Break

11:30 am – 12:15 pm

Round Tables

As conference attendees gather in small groups around a specific topic, a seasoned NCDA member will facilitate the discussion in an open forum, allowing time to ask questions, share insights and network with other participants. These topics will be repeated the next day giving you an opportunity to choose another round table to attend.

- Are you a new Director? What to expect!
- How to Write an Advertisement for Your Plans
- Documenting National Objectives in CDBG
- Best Practices for Hiring
- Small Entitlements Under \$1 Million in CDBG
- Medium Entitlements Receiving \$1M - \$5M
- Large Entitlements Receiving Over \$5M in CDBG
- Keys to Financial Management

- Miscellaneous Issues

12:15 pm – 1:45 pm
Lunch on your own

12:15 pm – 1:45 pm –
Board of Directors Luncheon Meeting

1:55 pm – 2:10 pm
Board the Buses for the Projects Tour

2:10 pm – 4:45 pm
Local Projects Tour

Narrated bus tour of the innovative affordable housing and community development projects in Salt Lake City.

7:00 pm – 10:00 pm
NCDA Conference Reception at the hotel – Ballroom C– Please wear your name badge!

FRIDAY, JUNE 13 | 9:00 AM – 2:30 PM

Conference Registration and Information: 8:00 am – 12:00 pm

8:00 am – 8:55 am
Breakfast -

9:00 am – 10:00 am
Round Tables –

- Using CDBG for Code Enforcement
- Using CDBG for Homeless Initiatives
- Documenting a National Objective
- Admin Costs vs Project Delivery Costs
- Single Family Rehab or Emergency Rehab
- Emergency Rent Payments with CDBG
- Handling Program Income
- HOME Long Term Compliance
- Let's Talk about IDIS
- Miscellaneous Issues

10:00 am – 10:15 am
Break

10:15 am – 11:15 am
Concurrent Sessions

CDBG Planning and Capacity Building Activities – CM I

Moderator:

Speakers:

Best Practices for Engaging Your Subrecipients – CM I

Moderator:

Speakers:

Salt Lake City Economic Development – CM I -

Moderator:

Speakers:

11:30 am to 1:30 pm

Awards Luncheon and NCDA Business Meeting – Amesbury Ballroom

The winners of the John Sasso National Community Development Week Award and other award recipients will be recognized.

Emcee: Vicki Watson, NCDA Executive Director

Luncheon Speaker:

John Sasso National Community Development Award Winners

Host City Award: City of Salt Lake City

President's Award: Marcy Esbjerg, NCDA President, Pasco County, FL

NCDA Annual Business Meeting

Presiding: Marcy Esbjerg, NCDA President

Bylaw Amendments: Sean Glennon

Election of 2025/2026 NCDA Officers: Shirletta Best, Past President, Committee Chair

Remarks: Marcy Esbjerg, NCDA President

Remarks: Angela Rahman (incoming President)

Conference adjournment