



Advanced HOME

October 20-21, 2025

Laredo, Texas

Training Venue Location

La Posada Hotel
1000 Zaragoza Street
Laredo, TX 78040

Course Overview

Advanced HOME (2 Days)

The National Community Development Association (NCDA) is pleased to announce the delivery of a two-day Advanced course focusing on the HOME Investment Partnerships Program. This course provides a follow-up to the HOME Basics course with a more detailed look at actual HOME-funded projects, including grant agreements, initial and ongoing compliance, and the use of innovative partnerships to more effectively address housing needs with HOME funds.

The course begins with a brief review of HOME requirements, followed by a hands-on review of housing data resources used to identify HOME-funded activities that best meet the needs of local communities. Participants will delve into the details of different types of HOME activities, including using HOME with Low-Income Housing Tax Credits (LIHTC), HOME and Permanent Supportive Housing for Individuals experiencing homelessness, CHDO projects, homebuyer programs, and rental projects. Examples are based on experiences of NCDA member-practitioners.

Course participants will receive a manual that includes HOME resources, and sample HOME policies, grant agreements, and compliance checklists. Group exercises are built into the course, designed to increase networking among attendees, and sharing of actual HOME experiences.

NCDA's Advanced HOME has been developed for practitioners who have completed HOME Basics and have two or more years of HOME experience.

Registration & Agenda

A course agenda is attached. The Early Course fee is \$375 for members and \$475 for non-members. Early Registration is available through August 21, 2025. In order to ensure a spot in the class, please register online at <http://www.ncdaonline.org/home>. If your community is sending more than one person to this training, please register each person on the same registration screen. If your organization registers four or more participants on the same screen, a 15% discount will be automatically applied. [Please contact NCD staff with any questions.](#)



Note to NCD Members who are **AICP** credentialed: NCD has been approved as an **AICP Certification Maintenance (CM) provider**. This session is qualified as a CM event. This is qualified as a **CM I 12** (12 hours of credit). *To receive CM credit, you must sign in to the class and remain for the entire session.*



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REGISTRATION INFORMATION

REGISTRATION/PAYMENT

Register online at <http://ncdaonline.org/home/> . During the registration process, you will have the option to pay by credit card or to receive an invoice. If someone else is registering for you, please have them include **your email address**, in the email box on the registration form. They may include their address in the Billing Section of the form.

Confirmation: You should receive a **confirmation message** from "National Community Development Association" immediately after the registration process. *If you do not receive this confirmation it means your registration did not complete and you are not registered.* Make sure that you go to the bottom of the form, enter the code listed, and hit "Submit." If it still doesn't work, [please contact NCD A staff](#).

Early Registration (Through August 21, 2025)

NCD A Member Cities/Counties: \$375/person Non-Member Cities/Counties: \$475/person

General Registration (August 22, 2025 - September 26, 2025)

NCD A Member Cities/Counties: \$475/person Non-Member Cities/Counties: \$575/person

Late Registration* (September 27 – October 17, 2025)

NCD A Member Cities/Counties: \$575/person Non-Member Cities/Counties: \$675/person

**Note, late registration is allowed via credit card only, payment by check is not allowed. Late registrations cannot be cancelled.*

Cancellation Deadline: (October 5, 2025)

You are considered registered upon submission of this form (regardless of payment status), unless you have been notified via email that you are on a waiting list. Once registered, you are subject to this cancellation policy. All cancellations must be made by emailing NCD A Staff.

Cancellations made 14 calendar days or less before the start date of the course will be charged 50% of the registration fee. *No-shows* will be charged 100% of the registration fee.

You may substitute another person for a paid registration at any time up to the Friday before the start of the course without additional charge by [emailing NCD A Staff](#).

Payment Deadline: (October 20, 2025)

Payment **must** be received before the class date for admittance to class. During the registration process, you will have the option to pay by credit card or to receive an invoice.

- Payment by check is due *no later than* two weeks before the class begins
- Payment not received by two weeks before the class begins must be made via credit card, contact Michael Lightfield at michael@ncdaonline.org for assistance
- Payment for registrations made during the late registration period are to be made via credit card only

TRAVEL ARRANGEMENTS: *Please do not make non-refundable travel arrangements until you receive email confirmation that registration numbers have reached the minimum required number to hold class.*

All Hotel and air transportation information provided by the host community.

TRAINING SITE: The training will be held at La Posada Hotel, 1000 Zaragoza Street, Laredo, TX 78040. Please arrive in the training room 15 minutes early on the first day of the training for registration purposes.

HOTEL

Suggestion: ask if the hotel offers government rates. The hotels listed below are near the training site. Some MAY offer airport transportation and/or transportation to the venue. Inquire with the hotel for these services.

The training is being held adjacent to the NCDA Region VI conference. Block room rates may be available (while supplies last) using group code 10W5W5.

Preferred Hotel:

- La Posada Hotel, 1000 Zaragoza Street, Laredo, TX 78040.

AIRPORT TRANSPORTATION

Laredo International Airport (LRD) is served by multiple airlines. More information is available at the airport website: <https://flylaredotexas.com/>

GROUND TRANSPORTATION

Options include public transportation, shuttle, express bus, taxi, ride share, and rental car. More information available here: <https://flylaredotexas.com/>

DRESS - Business casual

QUESTIONS? Contact Heather Johnson at hjohnson@ncdaonline.org



Advanced HOME

Course Agenda

DAY ONE: 9:00 a.m. - 4:30 p.m.

Introductions & Course Objectives

I. Review of HOME Basics

- A. One-page summary of HOME caps, deadlines, affordability periods, etc.
- B. HOME Regulation Highlights

II. Know Your Housing Market

- A. Where are the gaps -- using data to identify priority housing needs
- B. Selecting an effective mix of HOME activities

III. A Focus on the Partnerships in HOME Investment Partnerships Programs

- A. How partnerships can change the dynamic of your HOME program
- B. Homeowner Housing: CHDO Partnerships
- C. Rental Housing: HOME and Low-Income Housing Tax Credits
- D. Multi-Jurisdiction Projects

IV. Program Income and Match

- A. Using PI to maximize funds for housing
- B. Meet Your Match

DAY TWO: 9:00 a.m. - 4:30 p.m.

V. Serving Special Populations

- A. Housing for Persons with Disabilities
- B. Housing for Homeless
- C. Addressing Other Special Needs Populations

VI. Monitoring

- A. Using IDIS to Your Advantage – Reports and Flags
- B. Desk Reviews and On-site Monitoring Strategies
- C. Avoiding common HOME monitoring findings

VII. Policies and Procedures

- A. Reviewing Your Policy Portfolio
- B. Making a list and checking it twice

VIII. The Future of HOME

- A. Telling Your Story
- B. Increasing Community Support