



CDBG Housing Rehabilitation

October 26-27, 2026

Little Rock, Arkansas

Training Venue Location

Marriott Hotel
3 Statehouse Plaza
Little Rock, AR 72201

Course Overview

This course will assist new and existing practitioners in enhancing their knowledge on how to start and effectively run a rehab program using Community Development Block Grant (CDBG) Funds awarded by the U.S. Department of Housing and Urban Development. Also providing practitioners the Nuts and Bolts of the owner-occupied rehab program & acquisition rehabilitation program.

At least 1 year of experience with CDBG is recommended for this course. Participants without one year of experience are strongly encouraged to view NCDA's CDBG Primer prior to the course. Discounted registration for the CDBG Primer is provided with paid registration for the HOME Underwriting Primer. See confirmation email for discount code.

Group Discount - You are also encouraged to invite the future leaders on your staff to participate in this great training experience too! NCDA's courses provide early-career professionals and emerging leaders with the tools they need to build their skills. As an added bonus, register yourself and at least four of your colleagues together on this form for a 15% discount off your registration fees. The discount will automatically be taken on registrations on this form of 4 or more people.

Member Rate - All staff of NCDA Members are eligible to register at the NCDA Member Rate. If you don't know your city/county/insular area's membership status, please contact vwatson@ncdaonline.org to confirm membership.



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REGISTRATION INFORMATION

REGISTRATION/PAYMENT

Register online at <http://www.ncdaonline.org/cdbg.asp>. During the registration process, you will have the option to pay by credit card or to receive an invoice. If someone else is registering for you, please have them include **your email address**, in the email box on the registration form. They may include their address in the Billing Section of the form.

Confirmation: You should receive a **confirmation message** from "National Community Development Association" immediately after the registration process. *If you do not receive this confirmation it means your registration did not complete and you are not registered.* Make sure that you go to the bottom of the form, enter the code listed, and hit "Submit." If it still doesn't work, please [contact NCD A Staff](#).

Early Registration (Through August 21, 2026)

NCD A Member Cities/Counties: \$400/person Non-Member Cities/Counties: 550/person

General Registration (August 22 – September 18, 2026)

NCD A Member Cities/Counties: \$500/person Non-Members: \$650/person

Late Registration* (September 19 – October 2, 2026)

NCD A Member Cities/Counties: \$600/person Non-Members: \$750/person

**Note, late registration is allowed via credit card only, payment by check is not allowed. Late registrations cannot be cancelled.*

Cancellation Deadline: (October 2, 2026)

You are considered registered upon submission of this form (regardless of payment status), unless you have been notified via email that you are on a waiting list. Once registered, you are subject to this cancellation policy. All cancellations must be made by emailing NCD A Staff.

- Cancellations made through September 18 will be refunded 100%
- Cancellations made September 19 - October 2 will be refunded 50%
- Cancellations made after October 2 will not be refunded.
- No-shows will be charged 100% of the registration fee.

You may substitute another person for a paid registration at any time up to the Friday before the start of the course without additional charge by [emailing NCD A Staff](#).

Payment Deadline: (October 9, 2026)

Payment **must** be received before the class date for admittance to class. During the registration process, you will have the option to pay by credit card or to receive an invoice.

- Payment by check is due *no later than* two weeks before the class begins
- Payment not received by two weeks before the class begins must be made via credit card, contact Michael Lightfield at michael@ncdaonline.org for assistance
- Payment for registrations made during the late registration period are to be made via credit card only

TRAVEL ARRANGEMENTS: Please ***do not*** make non-refundable travel arrangements until you receive email confirmation that registration numbers have reached the minimum required number to hold class.

Hotel and air transportation information provided by the host community.

TRAINING SITE: The training will be held at Marriott Hotel, 3 Statehouse Plaza, Little Rock, AR 72201. Please arrive in the training room 15 minutes early on the first day of the training for registration purposes.

HOTEL

Training participants will be responsible for obtaining their own hotel accommodations and transportation to and from the training. *Suggestion: ask if the hotel offers government rates. The hotels listed below are near the training site. Some MAY offer airport transportation and/or transportation to the venue. Inquire with the hotel for these services.*

The training is being held adjacent to the NCD A Region IV conference. Block room rates are available at the preferred conference hotel listed below:

The Little Rock Marriott is offering a special conference rate of \$155.00 USD per night for NCD A Region VI attendees. Last Day to Book under group rate: Sunday, October 4, 2026 [Book your group rate for NCD A \(National Community Development Association\) 2026 Region VI Conference](#).

AIRPORT TRANSPORTATION

Clinton National Airport (LIT) is minutes away from the training hotel. The airport is served by a wide variety of airlines, and there are many ground transportation options, including plentiful taxis, ride shares, and shuttles. Find more information here: <https://clintonairport.com/> .

GROUND TRANSPORTATION

Ground transportation options include hotel shuttles (check with hotel to determine service), taxis, ride shares, and rental cars. Additional information can be found on the airport website at <https://clintonairport.com/> .

DRESS - Business casual

QUESTIONS? Please contact Heather Johnson at hjohnson@ncdaonline.org with any questions concerning the class registration, schedule, or content. Contact Michael Lightfield, NCD A's controller at michael@ncdaonline.org with questions about billing and payment.



AGENDA

CDBG Housing Rehabilitation

Day 1: Monday, October 26, 2026

8:30 AM - 9:30 AM - Welcome, Introductions, and Overview of CDBG Rehabilitation Program 9:30 AM - 10:30 AM – Housing Rehabilitation Focus and National Objectives

10:30 AM - 10:45 AM - Break

10:45 AM - 12:00 PM – Housing Rehab Activities & Documenting LMI Housing

12:00 PM - 1:00 PM - Lunch Break

1:05 PM - 2:15 PM - Housing Rehabilitation Standards and Work Write-Ups 2:15 PM - 2:30 PM - Break

2:30 PM - 4:30 PM - Contractor Procurement, Bidding, and Compliance Requirements

Day 2: Tuesday, October 27, 2026

8:30 AM - 10:15 AM - Environmental Review Requirements for Rehabilitation Projects 10:15 AM - 10:30 AM - Break

10:30 AM - 12:00 PM - Lead-Based Paint, Asbestos, and Hazard Mitigation Requirements 12:00 PM - 1:00 PM - Lunch Break

1:05 PM - 2:30 PM - Managing Construction: Pre-Construction to Final Inspection 2:30 PM - 2:45 PM - Break

2:45 PM - 4:30 PM – Program Administration: Activity Delivery Cost Documentation, Reporting, and Monitoring